

CONNECTICUT URBAN FOREST COUNCIL

SMALL GRANTS PROGRAM

Overview

Funds are available through the Connecticut Urban Forest Council (Council) for small grants. These grants are for the purpose of promoting and encouraging urban forestry in Connecticut, helping small non-profits and other entities develop the capacity and experience to practice urban forestry, and in order to see on-the-ground results regarding the urban forest. Please see the Small Grant Program Guidelines for further details as to the types of projects that the Council will likely fund.

While the specific focus of the Council's small grants are non-profits and municipalities, any organization that has a project that they feel falls within the above stated purposes of the small grant program should apply. Applications will be assessed based upon availability of funds, quality of the project, perceived need for the project, credentials of the organization that is applying, and feasibility of the project being completed as described. Grant applications will be reviewed by a committee of Council members.

Grant applications and proposals are accepted on an on-going basis, and will be reviewed during the September Council meetings.

Completed application packages should include:

- a cover letter addressed to the Council
- a completed Application Cover Sheet
- A narrative, maximum of 5 pages, that includes the following information:
 - a description of the purpose of the project
 - a description of the intended results of the project
 - project location
 - a description of the steps involved in the completion of the project (a timetable approach is preferred but not required)
 - a list of the project participants
 - the projected budget for the project, including an indication of what the grant funds will be spent on, additional financial requirements and additional sources of funds
 - the start date and completion date of the project

Grant funds may be disbursed directly as payment to vendors, where appropriate, or as reimbursement to grantees for expenses incurred. Grant recipients should make a strong effort to keep the Council informed as to the project's progress, and the Council may withhold final payment on the grant until the project has been completed.

Any questions regarding this small grant program should be addressed to the Council Officers.

Thank You and Good Luck!